



AN ISO 9001:2015 & MSME
CERTIFIED INSTITUTE

**LEARN
COMPUTER
FROM BASIC TO ADVANCE**

शिक्षा पर जोर होगा तभी
देश प्रगति की ओर होगा।

NETWORK OF
350+ CENTRES



Corporate Identity Number : U72900JH2012PTC000438

PROSPECTUS

INSTITUTE OF COMPUTER STUDIES[®]

A UNIT OF INSTITUTE OF COMPUTER AND MANAGEMENT STUDIES PVT. LTD.
Registered under Ministry of Corporate Affairs, Government of India

www.icsdhanbad.co.in



AN ISO 9001:2015 & MSME
CERTIFIED INSTITUTE

DCA

DURATION 6 MONTHS TO 1 YEAR | ELIGIBILITY 8TH PASS

SEMESTER - 1

- ◆ COMPUTER FUNDAMENTALS
- ◆ OPERATING SYSTEM
- ◆ MS OFFICE
- ◆ INTERNET & HTML
- ◆ PERSONALITY DEVELOPMENT

DIPLOMA IN COMPUTER APPLICATION

SEMESTER - 2

- MS - ACCESS
- CSS & JAVA SCRIPT
- C PROGRAMMING
- PROJECT WORK
- PROGRAMMING LOGIC & TECH.

JOB PROFILE

- ◆ BACK OFFICE EXPERT
- ◆ DATA ENTRY OPERATOR
- ◆ LAB INSTRUCTOR



AN ISO 9001:2015 & MSME
CERTIFIED INSTITUTE

LEARN FROM PROFESSIONALS

ENROLL TODAY

100% JOB
ORIENTED
COURSE

Tally

POWER OF SIMPLICITY

TALLY PRIME

DURATION 3 MONTHS TO 6 MONTHS | ELIGIBILITY 12TH PASS

A **smart**
accountant
behind a **successful**
business

Be a job-ready **Smart Accountant**.

COURSE MODULE

- ✓ BASICS OF ACCOUNTS
- ✓ JOURNAL, LEDGER, TRIAL BALANCE
- ✓ FINAL ACCOUNTS & BALANCE SHEET
 - ✓ INSTALLATION OF TALLY PRIME
 - ✓ COMPANY & MASTER CREATION
 - ✓ VOUCHER ENTRIES
 - ✓ ORDER PROCESSING
 - ✓ GST & BANKING
 - ✓ PRINTING REPORTS
- ✓ PRACTICAL & DOUBT CLEARING





BECOME A CERTIFIED

Graphics Designer

"DESIGN IS INTELLIGENCE MADE VISIBLE."

COURSE MODULE

- ✓ BASICS OF DESIGNING
- ✓ PHOTOSHOP
- ✓ COREL DRAW
- ✓ PAGE MAKER OR INDESIGN
- ✓ OR ILLUSTRATOR



AFTER SUCCESSFUL COMPLETION CAN DO

- ✓ BROCHURE DESIGN
- ✓ LOGO DESIGN
- ✓ POSTER DESIGN
- ✓ LEAFLET DESIGN
- ✓ FLYERS DESIGN
- ✓ WEBSITE BANNER DESIGN

DTP

DIPLOMA IN DESKTOP PUBLISHING

DURATION 3 MONTHS TO 6 MONTHS
ELIGIBILITY 8TH PASS & EQUIVALENT

AN ISO 9001:2015 & MSME CERTIFIED INSTITUTE



AN ISO 9001:2015 & MSME CERTIFIED INSTITUTE

COURSE MODULE

- ✓ HTML
- ✓ CSS
- ✓ JQUERY
- ✓ JAVA SCRIPT
- ✓ PHOTOSHOP
- ✓ BOOTSTRAP
- ✓ PHP

CAREER AND JOBS

- ✓ WEB DESIGNER
- ✓ WEB APPLICATION DEVELOPER
- ✓ SENIOR WEB ANALYST
- ✓ WEB MARKETING ANALYST

WEB DESIGNING

DURATION 3 MONTHS TO 6 MONTHS
ELIGIBILITY 12TH PASS & EQUIVALENT



LEAD THE WAY IN WEBSITE DESIGNS

LEARN WEB DESIGN WITH A HUMAN TOUCH

BECOME A CERTIFIED

Web Designer



AN ISO 9001:2015 & MSME CERTIFIED INSTITUTE

GET A CERTIFICATION IN **ACCOUNTING & FINANCE**

LEARN TO GIVE ACCOUNTING SOLUTION FOR TODAY AND TOMORROW.



FINANCIAL ACCOUNTING IS A SKILL IN DEMAND TODAY

DFA

DIPLOMA IN FINANCIAL ACCOUNTING

DURATION 6 MONTHS TO 1 YEAR | ELIGIBILITY 10TH PASS OR EQUIVALENT

COURSE MODULE

- ✓ BASIC OF COMPUTERS
- ✓ MS-OFFICE
- ✓ INTERNET
- ✓ CORE ACCOUNTING
- ✓ COMPUTERISED ACCOUNTING (TALLY PRIME)
- ✓ INCOME TAX
- ✓ GOOS & SERVICE TAX
- ✓ ADVANCE EXCEL (VBA OPTIONAL)
- ✓ PAYROLL MANAGEMENT
- ✓ PROJECT WORK ON LIVE DATA

100% PLACEMENT ASSISTANCE

BECAME CERTIFIED IN **FINANCIAL ACCOUNTING & TAXATION**



AN ISO 9001:2015 & MSME CERTIFIED INSTITUTE

GET CERTIFICATION IN **PROGRAMMING | DATABASE TECHNOLOGIES**

DURATION 3 MONTHS | ELIGIBILITY 8TH PASS & ABOVE

CERTIFICATION IN

- ✓ C PROGRAMMING
- ✓ C++ PROGRAMMING
- ✓ CORE JAVA
- ✓ SCRIPTING LANGUAGES
- ✓ .NET PROGRAMMING
- ✓ PYTHON PROGRAMMING
- ✓ PHP PROGRAMMING



LEARNING TO CODE IS LEARNING TO CREATE AND INNOVATE.

CERTIFICATION IN DATABASES

- ✓ MS-ACCESS
- ✓ MYSQL
- ✓ SQL SERVER
- ✓ ORACLE

*"Everybody should learn to program a computer, because it teaches you how to **THINK.**" - Steve jobs*

DHN

DIPLOMA IN HARDWARE AND NETWORKING

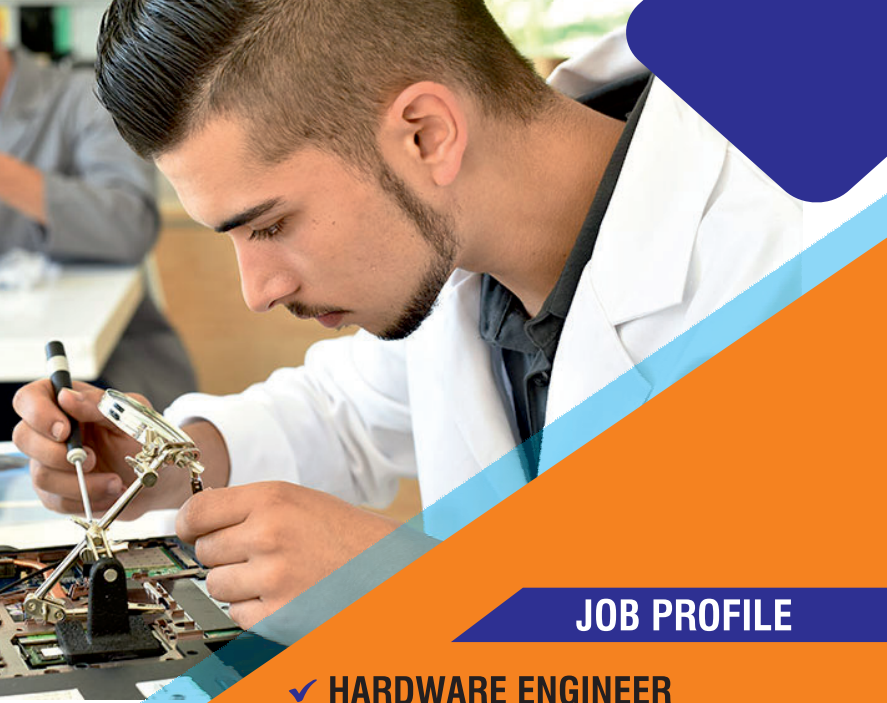
DURATION 6 MONTHS
ELIGIBILITY 10TH PASS
& EQUIVALENT



AN ISO 9001:2015 & MSME
CERTIFIED INSTITUTE

COURSE MODULE

- ✓ INTRODUCTION TO HARDWARE
- ✓ ASSEMBLING & DISASSEMBLING
- ✓ OPERATING SYSTEM & NETWORK OPERATING SYSTEM
- ✓ SERVER INSTALLATION
- ✓ DOMAIN AND ACTIVE CONTROL DIRECTORY
- ✓ FIREWALL & SECURITY SETUP



JOB PROFILE

- ✓ HARDWARE ENGINEER
- ✓ DESKTOP SUPPORT ENGINEER
- ✓ NETWORK ENGINEER
- ✓ SYSTEM ADMINISTRATOR
- ✓ IT FACULTY

BECAME A CERTIFIED
HARDWARE AND NETWORK ENGINEER



AN ISO 9001:2015 & MSME
CERTIFIED INSTITUTE

SPOKEN ENGLISH and PERSONALITY DEVELOPMENT

COURSE MODULE

- ✓ TENSE
- ✓ VOCABULARY
- ✓ SENTENCE
- ✓ PUBLIC SPEAKING
- ✓ SOFT SKILLS
- ✓ PERSONALITY DEVELOPMENT
- ✓ GROUP DISCUSSION
- ✓ INTERVIEW PREPARATION

DURATION 3 MONTHS TO 6 MONTHS
ELIGIBILITY 10TH PASS & EQUIVALENT

"Personal
development is a
major time-saver.
The better you become,
the less time it takes you
to achieve your goals."
— Brian Tracy



उपरोक्त कोर्स को करने के बाद विद्यार्थी अंग्रेजी बोलने और समझने में सक्षम हो जाता है। आज के समय में बिना अंग्रेजी के ज्ञान के नौकरी की कल्पना भी नहीं कर सकते हैं। विद्यार्थी को रोजगार के अच्छे अवसर मिले इसलिए उन्हें सॉफ्ट स्किल की भी ट्रेनिंग दी जाती है।



AN ISO 9001:2015 & MSME
CERTIFIED INSTITUTE

ADCA

ADVANCE DIPLOMA IN
COMPUTER APPLICATION

DURATION 1 YEAR
ELIGIBILITY 12TH PASS & EQUIVALENT

COMPULSORY MODULE &
ELECTIVE ANY TWO

ADCA PLUS

ADVANCE DIPLOMA IN
COMPUTER APPLICATION PLUS

DURATION 18 MONTHS
ELIGIBILITY 12TH PASS & EQUIVALENT

COMPULSORY MODULE &
ELECTIVE ANY THREE

COMPULSORY MODULE

- ✓ COMPUTER FUNDAMENTALS
- ✓ OPERATING SYSTEM

- ✓ MS OFFICE
- ✓ INTERNET

- ✓ PERSONALITY
- ✓ DEVELOPMENT

TALLY PRIME

ELECTIVE - 1

- ✓ BASICS OF ACCOUNTS
- ✓ JOURNAL, LEDGER, TRIAL BALANCE
- ✓ FINAL ACCOUNTS & BALANCE SHEET
- ✓ INSTALLATION OF TALLY PRIME
- ✓ COMPANY & MASTER CREATION
- ✓ VOUCHER ENTRIES
- ✓ ORDER PROCESSING
- ✓ GST & BANKING
- ✓ PRINTING REPORTS
- ✓ PRACTICAL & DOUBT CLEARING

DTP

ELECTIVE - 2

- ✓ BASICS OF DESIGNING
- ✓ PHOTOSHOP
- ✓ COREL DRAW
- ✓ PAGE MAKER OR INDESIGN
- ✓ OR ILLUSTRATOR

PROGRAMMING

ELECTIVE - 3 | ANY TWO

- ✓ C PROGRAMMING
- ✓ C++ PROGRAMMING
- ✓ CORE JAVA
- ✓ SCRIPTING LANGUAGES
- ✓ .NET PROGRAMMING
- ✓ PYTHON PROGRAMMING
- ✓ PHP PROGRAMMING

WEB DESIGNING

ELECTIVE - 4

- ✓ HTML
- ✓ CSS
- ✓ JQUERY
- ✓ JAVA SCRIPT
- ✓ PHOTOSHOP
- ✓ BOOTSTRAP
- ✓ PHP

JOB OPPORTUNITIES

- ✓ BACK OFFICE EXECUTIVE
- ✓ ACCOUNT EXECUTIVE
- ✓ GRAPHICS DESIGNER
- ✓ WEB APPLICATION DEVELOPER
- ✓ PROGRAMMER
- ✓ SENIOR FACULTY

CCTT

CERTIFICATE IN COMPUTER TEACHER TRAINING

DURATION 1 YEAR | ELIGIBILITY GRADUATION



AN ISO 9001:2015 & MSME
CERTIFIED INSTITUTE

DCTT

DIPLOMA IN COMPUTER TEACHER TRAINING

DURATION 1 YEAR TO 18 MONTHS | ELIGIBILITY GRADUATION



SEMESTER - 1

- ✓ BASIC OF TEACHING
- ✓ COMPUTER BASICS & OS
- ✓ MS OFFICE
- ✓ INTERNET & HTML
- ✓ MS-ACCESS
- ✓ PROGRAMING LOGIC & TECHNIQUE

SEMESTER - 3

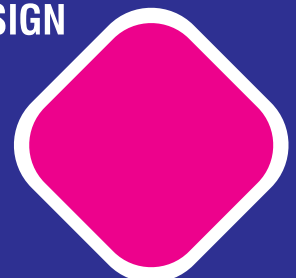
- ✓ PROGRAMMING IN C++
- ✓ WEB DESIGNING
- ✓ CORE JAVA
- ✓ PROJECT

SEMESTER - 3 IS OPTIONAL

MAJOR JOB PROFILE

SEMESTER - 2

- ✓ BASIC OF HARDWARE & NETWORKING
- ✓ TALLY PRIME
- ✓ PHOTOSHOP & COREL DRAW
- ✓ PAGE MAKER OR INDESIGN
- ✓ PROGRAMMING IN C



COMPUTER TEACHER & LAB INSTRUCTOR



COURSES

DCA

DFA

DTP

ADCA

TALLY PRIME

WEB DESIGN

DHN

ADFA

ADHN

ADAT

DCTT

INSTITUTE OF COMPUTER STUDIES
102, FIRST FLOOR, SHILADITYA ANNEXE, DHAIYA,
DHANBAD - 826004 (JHARKHAND)
MOB. 9234607920, 7033266201
www.icsdhanbad.co.in